

I hereby give notice of an Ordinary meeting of the

Meeting:	Harding Park and Pou Tu Te Rangi Joint Management Committee
Date:	Wednesday 07 March 2018
Time:	2.00 pm
Venue:	Lighthouse Function Centre, Dargaville Museum

Open Agenda

Membership

Chair: Rex Nathan

Members: Messrs Hal Harding, Matiu Wati and Willie Wright
Councillors Victoria del La Varis-Woodcock and Karen Joyce-Paki

Staff and Associates:

Acting Chief Executive, Chief Operating Officer and General Manager Infrastructure,
Key Relationships Manager Community, Parks Officer, Administration Officer (Minute-taker)

Linda Osborne
Administration Manager

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Meeting of the Harding Park and Pou Tu Te Rangi Joint Management Committee**Wednesday 07 March 2018, Dargaville****1 Opening****1.1 Karakia****1.2 Present****1.3 Apologies****1.4 Confirmation of Agenda**

The Committee to confirm the Agenda.

1.5 Conflict of Interest Declaration

Committee Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a Committee Member and any private or other external interest they might have. It is also considered best practice for those members to the Executive Team attending the meeting to also signal any conflicts that they may have with an item before the Committee.

1.6 Membership change and nomination

[Secretarial Note: Hal Harding has expressed his wishes to step down from this Committee and for Trish Hardiing to be nominated as a replacement member.]

2 Deputations and Presentations**2.1 Provincial Growth Fund update**

Acting Chief Executive

2.2 Landscape Architect Design

Mike Farrow, Littoralis Landscape Architecture

3 Confirmation of Minutes

3.1 Harding Park and Pou Tu Te Rangi Joint Management Committee minutes: 21 November 2017

Democratic Services Manager 1607.11

Recommended

That the minutes of the Harding Park and Pou Tu Te Rangi Joint Management Committee held 21 November 2017 be confirmed as a true and correct record.

Meeting	Harding Park and Pou Tu Te Rangī Joint Management Committee
Date	Tuesday 21 November 2017
Time	Meeting commenced at 2.03 pm Meeting concluded at 4.06 pm
Venue	Lighthouse Function Centre, Dargaville Museum
Status	Unconfirmed

Minutes

Membership

Chair: To be confirmed

Members: Messrs Hal Harding, Willie Wright, Matiu Wati and Rex Nathan
Councillors Victoria Del La Varis-Woodcock and Karen Joyce-Paki

Staff and Associates:

Parks and Community Manager, Parks Officer, Administration Assistant (Minute-taker).

Linda Osborne
Administration Manager

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Minutes of the Harding Park and Pou Tu Te Rangi Joint Management Committee**Tuesday 21 November 2017, Dargaville****1 Opening****1.1 Karakia**

Rex Nathan opened the meeting with a karakia.

1.2 Confirmation of Chair

The Committee nominated Rex Nathan to be the Chair, pending approval from the Minister of Conservation.

1.3 Present

Messrs Hal Harding, Willie Wright, Matiu Wati and Rex Nathan
Councillors Victoria Del la Varis-Woodcock and Karen Joyce-Paki

Attendance

Name	Designation	Item(s)
Darlene Lang	Acting Parks and Community Manager	All
Mike Collins	Parks Officer	All
Natalie Edwards	Administration Assistant	All (Minute-taker)

1.4 Apologies

Nil.

1.5 Confirmation of Agenda

The Committee confirmed the Agenda.

1.6 Conflict of Interest Declaration

Nil.

1.7 Deputations and Presentations

Maree Saunders spoke in the public forum on behalf of the Dargaville Museum regarding new branding posts concept.

Motion 1 Wright/Del la Varis-Woodcock

That the Harding Park and Pou Tu Te Rangi Joint Management Committee instructs the Chief Executive to hold a Mana Whenua meeting for Maree Saunders to present the branding posts concept to Te Uri O Hau, Te Roroa and Paranui and pioneer groups to receive their feedback.

Carried

Motion 2 Harding/Joyce-Paki

That the Harding Park and Pou Tu Te Rangi Joint Management Committee requests Maree Saunders to report back to the Committee feedback from the Mana Whenua branding posts meeting as above for the Committee to ratify at its next meeting.

Carried

[Secrerial Note: Rex Nathan and Maree Saunders will co-ordinate with the required groups.]

2 Information

2.1 Appointment of Chair correspondence

Democratic Services Manager 2114.03.09

Moved Wright/Harding

That the Harding Park and Pou Tu Te Rangi Joint Management Committee receives the following correspondence in regard to appointment of chair to the Harding Park and Pou Tu Te Rangi Joint Management Committee:

- a) Letter from Kaipara District Council to Minister of Conservation dated 21 September 2017; and
- b) Letter from Minister of Conservation to Kaipara District Council dated 25 September 2017.

Carried

3 Confirmation of Minutes

3.1 Harding Park and Pou Tu Te Rangi Joint Management Committee minutes: 20 September 2017

Democratic Services Manager 1607.11

Moved Wright/Harding

That the minutes of the Harding Park and Pou Tu Te Rangi Joint Management Committee held 20 September 2017 be confirmed as a true and correct record.

Carried

4 Operational

4.1 Operations Update: October-November 2017

Moved Wright/Wati

That the Harding Park Committee and Pou Tu Te Rangi Joint Management Committee:

- 1 Receives the Parks and Community Manager's report 'Operations Update: October/November 2017' dated 08 November 2017 and the information contained therein; and*
- 2 Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 Approves the Parks and Community Manager's recommendation to reduce the number of Harding Park Committee and Pou Tu Te Rangi Joint Management Committee governance meetings to two per year as per the Terms of Reference (circulated as Attachment 1 to the above-mentioned report).*

Carried

5 Closure

5.1 General Business

Hal Harding proposes to leave the Committee and be replaced with his sister. The Committee showed support for this and suggested he bring his sister to the next Committee meeting.

The meeting concluded at 4.06 pm.

Confirmed

Chair

Kaipara District Council

Dargaville

Unconfirmed

4 Information

4.1 Appointment of Chair Rex Nathan by the Minister of Conservation

Administration Assistant 2114.03.09

Recommended

That the Harding Park and Pou Tu Te Rangi Joint Management Committee:

- 1 *Receives the Administration Assistant's report 'Appointment of Chair Rex Nathan by the Minister of Conservation' and its attachments dated 27 February 2018; and*
- 2 *Notes Rex Nathan as the Chair of the Harding Park and Pou Tu Te Rangi Joint Management Committee with a casting vote for the remaining term of the Kaipara District Council.*

File number: 2114.03.09 **Approved for agenda** ☒
Report to: Harding Park and Pou Tu Te Rangi Joint Management Committee
Meeting date: **07 March 2018**
Subject: Appointment of Chair Rex Nathan by the Minister of Conservation
Date of report: 27 February 2018
From: Lisa Hong, Administration Assistant
Report purpose ☐ **Decision** ☒ **Information**
Assessment of significance ☐ **Significant** ☒ **Non-significant**

Summary

Section 33(5)(b) of the Te Uri o Hau Claims Settlement Act 2002 states that the Minister of Conservation must 'appoint one of the 3 persons appointed by Te Uri o Hau governance entity as chairperson of the joint administering body and with a casting vote'.

At the Harding Park and Pou Tu Te Rangi Joint Management Committee's meeting on 21 November 2017, the Committee nominated Rex Nathan as the Chair pending confirmation from the Minister of Conservation.

Council wrote to the new Minister of Conservation Hon Eugenie Sage on 11 January 2018 requesting that Rex Nathan be formally appointed as the Chair of the Committee (**Attachment 1**).

On 21 February 2018, Council received a letter from Hon Eugenie Sage appointing Rex Nathan as the Chair of the Committee (**Attachment 2**).

Recommendation

That the Harding Park and Pou Tu Te Rangi Joint Management Committee:

- 1 *Receives the Administration Assistant's report 'Appointment of Chair Rex Nathan by the Minister of Conservation' and its attachments dated 27 February 2018; and*
- 2 *Notes the Minister of Conservation's appointment of Rex Nathan as the Chair of the Harding Park and Pou Tu Te Rangi Joint Management Committee with a casting vote for the remaining term of the Kaipara District Council.*

Reason for the recommendation

Committee members are informed about matters relating to the Committee's governance.

Reason for the report

Council received a letter from the Minister of Conservation formally appointing Rex Nathan as the Chair of the Committee.

Background

There are two separate entities at play with the appointment of Chair of this Committee.

The Pou Tu o Te Rangi Joint Management Committee was established by the Minister of Conservation on 03 July 2006 to govern the Pou Tu o Te Rangi Pa site.

The Harding Park Committee was established by Council on 27 May 2014 to hold combined meetings with the Pou Tu o Te Rangi Joint Management Committee to 'allow for unified management of all the lands included under the Pou Tu o Te Rangi and Harding Park Reserve Management Plan'. The 2014 report to Council described the co-governance structure and noted that '[d]ecisions [are to be] made by the same members at the same meetings despite two legal entities'.

Following the triennial local body elections 2016, Mayor Greg Gent re-established the Harding Park Committee. Pursuant to section 33(5) of the Te Uri o Hau Claims Settlement Act 2002, Te Uri o Hau nominated three members, and one of these three members must be appointed as Chair according to the same legislation.

Consequently, Rex Nathan was nominated by the Committee on 21 November 2017 and was formally appointed as the Chair by the Minister of Conservation in a letter dated 21 February 2018.

Factors to consider

Community views

The community expects Council and its Committees to operate with a clear governance structure.

Policy implications

The recommendations in the report is not considered 'Significant' under the Council's Significance and Engagement Policy.

Financial implications

There are no financial implications.

Legal/delegation implications

The Chair of this Committee must be appointed by the Minister of Conservation under the Te Uri o Hau Claims Settlement Act 2002. Delegations to the Harding Park and Pou Tu Te Rangi Joint Management Committee will remain the same. The Committee's Terms of Reference will be amended to reflect the appointment of Rex Nathan as Chair.

Next step

Amended Harding Park and Pou Tu Te Rangi Joint Management Committee's Terms of Reference will be brought to Council's meeting on 28 March 2018 for approval.

Attachments

- 1 Letter to Minister of Conservation dated 11 January 2018
- 2 Letter from Minister of Conservation dated 21 February 2018



Kaipara te Orangahui

**KAIPARA
DISTRICT**

Two Oceans Two Harbours

11 January 2018

Hon Eugenie Sage
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Wellington 6160

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Dear Hon Eugenie Sage

Appointment of Chair to the Harding Park and Pou Tu Te Rangi Joint Management Committee

Section 33(5) of the Te Uri o Hau Settlement Act 2002 requires that:

- '(5) Despite subsection (3), the Minister of Conservation must –*
- (a) appoint a joint administering body for Pou Tu o Te Rangi comprising 3 persons nominated by Te Uri o Hau governance entity and 3 persons nominated by the Kaipara District Council; and*
 - (b) appoint one of the 3 persons appointed by Te Uri o Hau governance entity as chairperson of the joint administering body and with a casting vote.'*

This 'Pou Tu o Te Rangi Joint Management Committee' was established by the Minister of Conservation on 03 July 2006 comprising three members nominated by Kaipara District Council and three members nominated by Te Uri o Hau.

At its meeting on 21 November 2017, the Harding Park and Pou Tu Te Rangi Joint Management Committee was asked to select a Chair. The Committee nominated Rex Nathan.

A copyⁱ of the full minutes is included with this letter for your reference.

In light of the above, it is requested that the Minister of Conservation formally appoint Rex Nathan to be the Chair of the Harding Park and Pou Tu Te Rangi Joint Management Committee and with casting vote. Rex Nathan is one of the three persons appointed by Te Uri o Hau governance entity to be a member of the Pou Tu Te Rangi Joint Management Committee.

Yours faithfully

Sean Mahoney
Democratic Services Manager

2114.03.09

MoC PTTR Chair Appt 11012018 ltr

cc. Te Uri o Hau Settlement Trust
PO Box 657
Whangarei 0140

ⁱ Unconfirmed minutes of the Harding Park and Pou Tu Te Rangi Joint Management Committee meeting, held on 21 November 2017 in Dargaville.

Hon Eugenie Sage

Minister of Conservation
Minister for Land Information
Associate Minister for the Environment

Minita mō Te Papa Atawhai
Minita mō Toitū Te Whenua
Minita Tuarua mō Te Taiao



19 FEB 2018



Shelly Paniora
Acting Democratic Services Manager
Kaipara District Council
Private bag 1001
Dargaville 0340

Tēnā koe Ms Paniora

Please find attached for your information a copy my letter to Mr Rex Nathan, on his appointment to the position of chairperson to the Harding Park and Pou Tu o Te Rangi Joint Management Committee.

Nāku noa nā

A handwritten signature in cursive script, appearing to read "E Sage".

Hon Eugenie Sage
Minister of Conservation

Encl

F

2114. 03.09.

Mr Rex Nathan
C/O-Kaipara District Council
Private Bag 1001
Dargaville 0340



Tēnā koe Mr Nathan

Appointment of Chair to the Harding Park and Pou Tu o Te Rangi Joint Management Committee

I am in receipt of a letter dated 11 January 2018 from Kaipara District Council about the appointment of a chairperson to the Harding Park and Pou Tu o Te Rangi Joint Management Committee.

I am pleased to inform you that I am appointing you to the role of chairperson of the Harding Park and Pou Tu o Te Rangi Joint Management Committee.

I look forward to hearing about the Harding Park and Pou Tu o Te Rangi Joint Management Committee's work and achievements in due course.

I have sent a copy of this letter to the Te Uri o Hau Settlement Trust and to Shelly Paniora, Acting Democratic Services Manager, Kaipara District Council.

Nāku noa nā

Hon. Eugenie Sage
Minister of Conservation

cc. Te Uri o Hau Settlement Trust
PO Box 657
Whangarei 0140

Shelly Paniora
Kaipara District Council
Private bag 1001
Dargaville 0340

5 Operational

5.1 Operations Update: December 2017—February 2018

Community Relationships Manager 4702.06

Recommended

That the Harding Park Committee and Pou Tu Te Rangi Joint Management Committee receives the Community Relationships Manager's report 'Operations Update: December 2017—February 2018' dated 26 February 2018 and the information contained therein.

File number: 4702.06 **Approved for agenda** ☒
Report to: Harding Park and Pou Tu Te Rangi Joint Management Committee
Meeting date: **07 March 2018**
Subject: **Operations Update: December 2017—February 2018**
Date of report: 26 February 2018
From: Darlene Lang, Community Relationships Manager
Report purpose ☐ **Decision** ☒ **Information**
Assessment of significance ☐ **Significant** ☒ **Non-significant**

Summary

The Harding Park Committee has been established to work alongside the Pou Tu Te Rangi Joint Management Committee to implement the adopted 2002 Pou Tu Te Rangi and Harding Park Reserve Management Plan (RMP).

There is a \$100,000 capital works budget available in 2017/2018 to implement the Works Programme that was approved in September 2017.

A summary of activities, operations and maintenance work carried out over the months of November 2017 to January 2018 is reported below.

A change in reporting lines means that the Park will now fall under the Infrastructure Department. The Chief Operating Officer and General Manager Infrastructure Curt Martin will attend future Committee meetings, with Mike Collins continuing as the Parks Officer for the Park.

Recommendation

That the Harding Park Committee and Pou Tu Te Rangi Joint Management Committee receives the Community Relationships Manager's report 'Operations Update: December 2017—February 2018' dated 26 February 2018 and the information contained therein.

Reason for recommendation

This will keep the Committee up-to-date on progress and relevant information regarding the ongoing operations and implementation of the Pou Tu Te Rangi and Harding Park Reserve Management Plan.

Reason for the report

To report on the operations by providing an update for the December 2017—February 2018 period and the 2017/2018 Works Programme.

Background

The Harding Park and Pou Tu Te Rangi Joint Management Committee (the Committee) is charged with implementing the July 2012 Pou Tu Te Rangi and Harding Park Reserve Management Plan (RMP).

The adoption of the RMP signals the start of a new phase for this site and its wider surrounds. It is intended that any future development or land-use decisions must recognise the RMP's shared vision/goals for Harding Park and Pou Tu Te Rangi Pa (Park and Pa site).

Operations update

Council has approved \$100,000 per annum capital works and the Committee adopted the 2017/2018 Works Programme in September 2017.

Project	Status	Budget	Actual
Signage	Work In Progress (WIP)	\$32,000	
Bollards – Traffic control outside Museum and others around the Park	WIP	\$5,000	
Traffic management report implementation	Completed	\$14,000	\$14,522
Pa Hui	To do	\$2,000	
Furniture	To do	\$5,000	
Landscape design/architect	WIP	\$10,000	
Plants	Ongoing	\$5,000	
Volunteers/events	To do	\$5,000	
Shade sails on verandah	To do	\$5,000	
Vegetation removal	Ongoing	\$10,000	
Implementation of landscape design	To do	\$7,000	
Total		\$100,000	\$14,522

General matters

A successful Community/Council event was held on 06 December 2018 to tidy the gardens outside the Museum with almost 30 participants.

Council's Roading Engineer has checked the feasibility of a 'bypass'. A Council contractor, Broadspectrum, has been asked to provide prices for the options of a bypass verses a bollard system.

Factors to consider

Community views

The RMP was developed using a public process and reflects the views of the community and other stakeholders at the time of its development. The Park and Pa site is popular with locals and visitors to the area. The site, particularly the Museum, is considered to be amongst Dargaville's greatest attractions. Public interest in any decision relating to governance of this area is therefore high.

Policy implications

There are no policy implications as all recommendations are consistent with the RMP.

Financial implications

It is the Chief Operating Officer and General Manager Infrastructure's responsibility to ensure all operations are conducted within budget. The financial budgets are set within the Long Term Plan and respective Annual Plan.

Legal/delegation implications

There are no delegation issues: the Harding Park Committee has delegated authority from Council to govern Harding Park in accordance with its Terms of Reference.

Assessment of significance

This is not a significant activity on Harding Park and as such is not considered to be significant in terms of Council's Significance and Engagement Policy.

Next step

Implement the approved 2017/2018 Works Programme and continue to maintain the developments undertaken to date.

6 Closure

Kaipara District Council
Dargaville